

## SCOPE OF WORK

### 70 LAPTOPS UPGRADE

#### **BACKGROUND**

The International Law Enforcement Academy (ILEA) in Bangkok was established to train law enforcement professionals, in Asia, and to provide them with the necessary, modern tools and techniques to effectively combat transnational crime, nationally and internationally, by creating inter-institutional and international networks, thus contributing to democracy and to the economic and social development of the nations.

#### **OVERVIEW**

The purpose of this project is upgrade the existing 70 laptops at ILEA Bangkok. The Contractor must provide the good(s) and service(s) based on or equivalent of good(s) and service(s) to ILEA Bangkok specifications and requirements.

Details of all required good(s) and service(s) for this project will be provided; and the contract type for this project must be firm-fixed price.

#### **LOCATION OF WORK**

ILEA Bangkok

88/8 Moo 3, Vibhavadi-Rangsit Road, Talad Bangkhen, Laksi, Bangkok 10210, Thailand

#### **DELIVERY SCHEDULE**

The Contractor must complete the project including delivering of all good(s) and service(s) within 60 days after the Contract has been awarded.

#### **CONTRACTING OFFICER REPRESENTATIVE (COR):**

ILEA Bangkok Chief of Information Technology

Email: [SmitB@ileabangkok.com](mailto:SmitB@ileabangkok.com)

Telephone: +66 2 973 2220 ext.136

#### **DEPLOYMENT HOURS**

The Contractor will be allowed to access ILEA Bangkok facilities to complete this project under the following scheduled: Monday to Friday at 08.00 to 17.00 excluding American and Thai holidays. Please be aware that ILEA classes must not be interrupted or affected in any way by this work including excessive noise. The Contractor must coordinate all works for approval in advance with the COR including holiday and weekend work if needed.

#### **CONTRACTOR REQUIREMENT**

1. The Contractor must be in the information technology solution business for no less than five (5) years – Prove of document is required to COR.
2. The Contractor must be an authorized distributor or partner with the Original Equipment Manufacturer (OEM) for the core product(s) – Prove of document is required to COR.

3. The Contractor must have worked in deploying information technology equipment or devices such as networking equipment, workstation, or laptops project before and the value of that project must not be less than \$100,000 USD – Prove of document is required to COR.

**SPECIFICATIONS OR EQUIVALENT TO THE FOLLOWING SPECIFICATIONS:**

**70 Laptops – *Equivalent to Dell Latitude 5500 CTO and the following specifications***

- Intel Core i7-8665U Processor with Radeon 540X, Thunderbolt
- 15.6" FHD WVA (1920 x 1080) Anti-Glare Non-Touch, Camera & Mic, WLAN
- 16GB, 1x16GB, DDR4 Non-ECC
- M.2 256GB PCIe NVMe Class 35 Solid State Drive
- Intel Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0
- 3 Cell 51Whr Capable Battery
- 90W AC Power Adapter – 3-pin 7.4mm Barrel
- E5 Thailand Power Cord
- Windows 10 Pro (64-bit) English
- Windows 10 Pro A05 OS Recovery 64-bit – DVD APJ
- 15" Laptop Briefcase

**Microsoft Office Home and Business 2019 English - only 50 licenses are required**

**DEPLOYMENT**

1. Prior to the deployment, the Contractor must provide two (2) Windows 10 Professional 64-bit, one with and one without Microsoft (MS) Office 2019 Home and Business 2019 English, laptops to the COR. ILEA Bangkok will build two master images and then the Contractor must deploy these images to the 70 laptops, 50 laptops with one image and 20 laptops with another image.
2. Unboxing and deploying the 50 laptops to one of the ILEA classrooms. This include wiring the local-area network (LAN) cable and mouse to the laptop; and arranging and concealing any visible cable in a professionally matter. The arranging and concealing must first be approved by the COR.
3. No plastic cable "zip" ties will be used for cable management. The Velcro straps or equivalent product, easily removable, must be used for any cables dressing.
4. Assisting in deploying the 20 laptops to the ILEA Bangkok's interpreters.
5. Assisting ILEA Bangkok Information Technology (IT) Section on configuring and installing any additional applications and settings.
6. Providing the COR with a copy of the two master images. Each image must be pre-loaded in a different portable drive.

**WARRANTY AND ONSITE SERVICE AGREEMENT**

1. Five Years Hardware Warranty
2. Five Years Next Business Day Onsite Service